

## Veritas Preparatory School Application Checklist

	Date	Type	Description
		Application for Admission	Veritas Preparatory School three page application with \$100 non-refundable fee.
		Transcript Release Form	Complete the top portion of this form and submit it to the applicant's prior schools of record. Request the transcripts be mailed directly to VPS.
		Student Statement	Essay: Why the applicant would like to attend Veritas and what he/she expects to gain from the education here.
		Character Recommendations	Completed forms must be sent directly to VPS from those making the recommendations. Two recommendations are required.
		Entrance Exam	Applicants must take the VPS entrance exam. Please call the office to schedule. Exam date scheduled:
		Interview	The office will contact the applicant's parents to schedule an interview. Interview date scheduled:
		Copy of Baptismal Certificate	Required if applicant is Catholic.
		Letter of Conditional Acceptance	Mailed to applicant: Acceptance contingent upon receipt of enrollment deposit, tuition contract, transcripts and immunization records.
		Tuition Contract	Returned a signed copy of the financial contract for the coming school year. The contract includes selection of payment options.
		Transcripts & Health Records	Receipt of transcripts, health and immunization records.
		Enrollment Deposit	Receipt of \$500 enrollment deposit. It will be credited toward tuition.

### Tuition and Fees

Latin School	Grades 6-8	\$7,500	Full-time
High School	Grades 9-12	\$8,500	Full-time

Tuition is all-inclusive. Fees are kept to a minimum but money will be collected for fee-based field trips and activities during the school year and the PTO fee of \$50 per family

There is a family discount of \$2,000 for two students, \$5,000 for three students and \$10,000 for four students enrolled at Veritas in the same year.

The enrollment deposit of \$500 per student, not to exceed \$1,000 per family, is required within two weeks of being notified of acceptance and will be applied toward tuition.

Please note: Financial assistance is given on a first-come, first-served basis. Families who wish to be considered for financial aid must complete the Marianne and Joseph H. Kelly Scholarship Application. Instructions are available through the school.

First tuition payment is due August 1. Tuition is discounted \$200 per student for those who make a one-time payment before the first day of classes. Those who plan to make monthly payments, agree to pay full tuition over ten months (Aug-May).

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**Mother**

**Father**

Employer \_\_\_\_\_

Employer \_\_\_\_\_

Position \_\_\_\_\_

Position \_\_\_\_\_

Work Address \_\_\_\_\_

Work Address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Work Phone \_\_\_\_\_

Work Phone \_\_\_\_\_

Work E-mail \_\_\_\_\_

Work E-mail \_\_\_\_\_

Stepfather's Name \_\_\_\_\_

Stepmother's Name \_\_\_\_\_

Check if appropriate:  Mother Deceased  Father Deceased  Parents Separated\*  Parents Divorced\*

\*To whom should general school information be sent?  Both Parents  Mother  Father

\*To whom should general academic information be sent?  Both Parents  Mother  Father

\*Who has legal custody?  Both Parents  Mother  Father

Note: Divorced or separated parents must supply a court-certified copy of the custody section of the divorce/separation decree.

*Sibling Information*

Please list the names of siblings below:

\_\_\_\_\_  
Name Age Current School/Grade

\_\_\_\_\_  
Name Age Current School/Grade

\_\_\_\_\_  
Name Age Current School/Grade

\_\_\_\_\_  
Name Age Current School/Grade

\_\_\_\_\_  
Name Age Current School/Grade

\_\_\_\_\_  
Name Age Current School/Grade

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Applicants Name Current School/Grade

*Educational Information*

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Current School (If homeschooled, curriculum you are using) Current Grade

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Address

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City, State, Zip

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Head of School/Principal

Previous Schools Attended:

\_\_\_\_\_ From: \_\_\_\_/\_\_\_\_/\_\_\_\_ To: \_\_\_\_/\_\_\_\_/\_\_\_\_  
 Name of Former School

\_\_\_\_\_ From: \_\_\_\_/\_\_\_\_/\_\_\_\_ To: \_\_\_\_/\_\_\_\_/\_\_\_\_  
 Name of Former School

\_\_\_\_\_ From: \_\_\_\_/\_\_\_\_/\_\_\_\_ To: \_\_\_\_/\_\_\_\_/\_\_\_\_  
 Name of Former School

Has the candidate ever repeated or skipped a grade?  Yes  No  
 If yes, which grade and why?

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Has the candidate been suspended or dismissed from any school for any reason?  Yes  No If  
 yes, please give specific details:

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Veritas Preparatory School does not have a special education department and can provide only minimal in-class services to students with special needs. Has the candidate ever been in special education, or does the student have an IEP?  Yes  No  
 If yes, please give specific details and provide a copy of IEP.

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275 McLaws Circle, Williamsburg, VA 23185

## STUDENT STATEMENT

**Applicant's Name:** \_\_\_\_\_

**Applying for Grade:** \_\_\_\_\_

As a part of the admissions process to Veritas Preparatory School we require a student essay. Please write a short essay (200 to 500 words) regarding why you would like to attend Veritas and what you expect to gain from your education at this school. The essay must be typed or legibly handwritten. Feel free to attach a separate sheet of paper.

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*Veritas Preparatory School admits qualified students of any race, color, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national and ethnic origin in administration of its educational policies, admission policies, scholarship and loan programs, and athletic and other school administered programs.*



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## Transcript Request

### Instructions for Parents:

Please give this form to an official or registrar at your child's current school after completing the information below. The school will return the form with an official transcript that includes current grades.

Name of Student: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

I hereby authorize the release of the information requested below to Veritas Preparatory School.

\_\_\_\_\_  
Signature of Parent or Guardian

\_\_\_\_\_  
Date

### Instructions to Registrar:

This student is applying for admission to Veritas Preparatory School. Please mail us a complete transcript and also include current year-to-date grades, grades from the previous year, any available test scores, health forms, special evaluations and comments.

Thank you for your assistance in this matter.

Mail transcripts to: Veritas Preparatory School  
Attn: Admissions  
275 McLaws Circle  
Williamsburg, VA 23185

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### CHARACTER RECOMMENDATION (2 Required)

**Applicant's Name:** \_\_\_\_\_ **Applying for Grade:** \_\_\_\_\_

**Candidate:** You must submit two recommendations by people who are familiar with your personal characteristics and ethical choices such as a pastor, vicar, deacon or minister. *Please note: the recommender may not be a member of your immediate family.*

**Recommender:** Thank you for taking the time to complete this recommendation. Please use the space below to comment on the personal and/or moral characteristics of this candidate that you would like to share. Specific examples and anecdotes are especially useful. Responses may be handwritten or typed on a separate sheet of paper and attached to this form. Please mail the completed recommendation directly to the Admissions Office at your earliest convenience.

Name (please print) \_\_\_\_\_ Date \_\_\_\_\_

Relationship to the Applicant \_\_\_\_\_ Years Known \_\_\_\_\_

Signature \_\_\_\_\_

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Signature \_\_\_\_\_

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